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**MEMORANDUM**

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TO: Sharon McCullough, Borough Administrator

FROM: Todd M. Day, P.E., P.P., C.M.E., Borough Engineer

RE: FY2012 Safe Routes to Schools Project  
Borough of Haddonfield

DATE: December 5, 2013

Regarding the installation of new sidewalks on N. Hinchman/Homestead Avenues and Chews Landing Road proposed within the application for the grant received by the Borough for the referenced project, we note the following for discussion with the residents at Monday's public meeting:

- Per § 135-85.M. of the Borough ordinance, sidewalk layout is to be as follows:
  - Sidewalks shall be placed in the right-of-way, parallel to the street, unless an exception has been permitted to preserve topographical or natural features or to provide visual interest. In commercial and in high-density residential areas, sidewalks may abut the curb.
  - Sidewalks shall measure four (4) feet in width; wider widths may be necessary near pedestrian generators and employment centers. Where sidewalks abut curbs and cars overhang the sidewalk, widths shall be five (5) feet.
- Most sidewalks within residential areas of the Borough actually measure five (5) feet in width.
- Per Federal ADA guidelines, sidewalks can be "necked" down to three (3) feet around trees and other obstacles if necessary.
- A "park strip" (i.e., grassed area between curb and sidewalk) of at least four (4) feet is the preferred layout for sidewalks within residential areas. This strip can go down to about two (2) feet, if necessary, but most residential areas within the Borough, including those that these streets are located, have four (4) to five (5) foot park strips, if not more.
- For proper shade tree growth, the Borough prefers park strips of at least six (6) feet in width.
- As the Borough has done on recent projects such as Upland Way and Washington Ave, layout options can be flexible to best fit the area(s).