



## Borough of Haddonfield New Jersey

**FOR OFFICE USE ONLY: (DO NOT WRITE IN THIS SPACE)**

DATE APPLICATION FILED:

DATE DEEMED COMPLETE:

### BUSINESS SIGN APPLICATION

#### SECTION 1 - PROPERTY DATA:

(A) SUBJECT PROPERTY'S ADDRESS: \_\_\_\_\_

(B) SUBJECT PROPERTY'S BLOCK: \_\_\_\_\_ LOT: \_\_\_\_\_

(C) SUBJECT PROPERTY'S ZONE:

( ) Downtown Zone D1-D4                      ( ) Residential-Office

( ) Commercial                                      ( ) Residential

( ) Office    ( ) Public

(D) Located within Historic District:    ( ) Yes    ( ) No

(E) OWNER OF SUBJECT-PROPERTY: \_\_\_\_\_

(F) PROPERTY-OWNER'S ADDRESS: \_\_\_\_\_

#### SECTION 2 - BUSINESS DATA:

(A) FULL NAME OF BUSINESS: \_\_\_\_\_

(B) BUSINESS-OWNER'S NAME: \_\_\_\_\_

(C) BUSINESS-OWNER'S ADDRESS: \_\_\_\_\_

(D) BUSINESS-OWNER'S TELEPHONE NO.: \_\_\_\_\_

\_\_\_\_\_ LISTED    \_\_\_\_\_ UNLISTED

#### SECTION 3 - OWNER'S AUTHORIZATION:

I hereby certify that I am (the Agent of) the Owner of Record of the Subject-Property and that I am authorized to make this Application.

\_\_\_\_\_  
Owner's Signature

\_\_\_\_\_  
Date

#### SECTION 4 - SIGN DATA:

(A) Building Width: \_\_\_\_\_ Feet                      Building Height: \_\_\_\_\_ Stories

(B) Number of Existing Signs: \_\_\_\_\_ Number of Proposed Signs: \_\_\_\_\_  
(C) Area of Existing Sign(s): \_\_\_\_\_ Area of Proposed Sign(s): \_\_\_\_\_  
(In Square Feet) (In Square Feet)

**SECTION 5 - WAIVER(S) REQUESTED:** (PLEASE CHECK ALL THAT APPLY)

(A) Waiver for Number of Signs: \_\_\_\_\_  
Permitted: \_\_\_\_\_ Proposed: \_\_\_\_\_  
(B) Waiver for Sign Painted Directly on Glass: \_\_\_\_\_  
(C) Waiver for Location of Sign: \_\_\_\_\_  
On Another Bldg.: \_\_\_\_\_  
On Another Tax Lot: \_\_\_\_\_  
On Another Storefront: \_\_\_\_\_

**SECTION 6 - DEVIATION(S) REQUESTED:** (PLEASE CHECK ALL THAT APPLY)

(A) Content Deviation: \_\_\_\_\_  
Applicant must attach a statement hereto detailing the nature of the proposed deviation.  
(B) Area Deviation: \_\_\_\_\_  
Permitted: \_\_\_\_\_ Proposed: \_\_\_\_\_  
(In Square Feet) (In Square Feet)  
(C) Location Deviation: \_\_\_\_\_  
Applicant must attach a statement hereto detailing the nature of the proposed deviation.  
(D) Other Deviation: \_\_\_\_\_  
Applicant must attach a statement hereto detailing the nature of the proposed deviation.

**NOTE:** A "COMPLETE" Business Sign Application **REQUIRES** the following:

1. Drawings, or plans, of the proposed signage drawn to scale:
  - (a) with appropriate dimensions depicted thereon;
  - (b) depicting all proposed logos;
  - (c) depicting all proposed lettering including the dimensions, style and font thereof;
  - (d) depicting the colors of the proposed signage (or color swatches of the proposed signage);
  - (e) depicting the method of illumination, if any;
2. Drawings, or photographs, depicting the proposed location of the proposed signage including its location on the tax lot as well as its location on the building or structure;
3. A statement describing:
  - (a) the material of which the proposed signage will be constructed or fabricated;
  - (b) the method by which the proposed signage will be attached to the building or structure;
  - (c) the method by which the applicant has calculated the area of the proposed signage; and,
4. Signature of the owner of the tax lot for which the application is made.

**SUBMIT TEN (10) COPIES OF THIS APPLICATION WITH ATTACHMENTS.  
A construction permit is required for the installation of all  
business signs.**

January 2019

**(THIS IS NOT A CONSTRUCTION PERMIT)**