

BOROUGH OF HADDONFIELD

2010 Annual Report

Special points of interest:

- In March of 2010 the Borough received substantive certification of its 3rd round COAH plan.
- In May we settled the police contract—The first year had a 0% increase, with the average increase at 1.5% over 4 years. The sick policy was also revamped.
- All non-union employees received 0% increase, this was a second year in a row for management, elected and appointed employees.
- Longevity was frozen for non-union employees in 2010, this was the second year in a row longevity was frozen for management, elected and appointed employees.
- An inventory of all the municipally owned trees was completed in 2010. This was accomplished with a \$25,000 grant from the state.
- 2010 saw the expansion of the Borough's use of social media outlets. We can now be followed on Twitter, Facebook, and RSS feed. Many residents have also signed up for our eblast service. You can sign up for all of these services through the Borough website.
- In March an ordinance was passed authorizing a question on the ballot to allow Games of Chance. The question passed in November. Beginning in 2011 raffles and games of chance will be allowed in Haddonfield. Applications are available in Borough Hall.
- In November the Borough was awarded the bronze Sustainable NJ certification.
- 2010 saw the Borough switch banking services to Susquehanna Bank
- In Dec. 35 complete sets of turnout gear and 26 new breathing apparatus were purchased for the volunteer fire department.
- The Auxiliary Police added four new members to its roster this year. They continue to provide assistance to our police department helping to keep costs down.

Year in Review

Commissioners—

2010 saw many changes for municipal operations. Further staff cuts required departments to do more with less. For the first time trash trucks with a name other than Haddonfield provided trash services when the service was outsourced in July. We struggled to provide a high level of service in a time when revenue continued to decrease.

Yet 2010 also had highpoints.

Two of our police officers received awards for their quick actions in saving the life of a resident. Our Volunteer Fire Dept and Auxiliary Police increased their ranks proving yet again the commitment to volunteerism in our community.

The early part of the year we received certification from COAH and had hoped that this put to rest our plan for a number of

years. The end of the year found us once again dealing with COAH as the courts rendered that the methodology of the 3rd round rules was constitutionally infirm. We head into 2011 unsure of what additional time and money must be spent for yet another program were the rules are continually changed by the State.

2011 promises further financial woes. We will face it with an open mind and resolve the issues to the best of our ability while maintaining quality service.

Respectfully,

Sharon McCullough, Administrator

Dept. of Revenue & Finance - Commissioner Jeffrey Stephen Kasko

Finance

The annual budget was \$13,876,039. Of that budget \$9,602,014 was paid for by property taxes.

\$456,142 was received in grants.

\$36,923 was earned in interest.

The utility budget was \$3,136,448. Of that budget \$2,475,000 was paid for by utility rents.

Tax Collection

The combined tax levy for the County, School & Local tax was \$55,979,271. Based on collections, allowable deductions and other adjustments, \$55,135,094 was collected which resulted in a collection rate of 98.43%.

On Nov. 23 the annual tax sale was held. 55 properties were included in the sale. \$211,762 was sold in taxes, \$13,672 in water payments & \$16,490 in CCMUA charges. 31 properties were sold with a premium being paid (\$156,100) rather than an

interest rate assigned. Interest rates ranged from 6% to 18%.

\$208,815 in utility payments was owed from 2009. \$2,785,314 was bill in 2010. \$2,757,657 was collected resulting in a collection rate of 92.96%

Registrar

38 Marriage applications
1 Civil Union
365 Certified copies
1566 Death certificates
1 Birth certificate

Tax Assessor

The final 2010 ratable base was \$2,264,212,124. The 2007 ratable base was \$2,261,891,796.

40 appeals were filed at the County level. All appeals were settled between the Tax Assessor and the homeowner prior to appearing before the Tax Court. There were eight State appeals filed which were also settled prior to their hearing date.

Administration

158 Yard Sale Permits (\$316)
2 Solicitation Permits (\$350)
167 Smoke Detector Permits (\$4,495)
242 Cat Licenses (\$3,263)
647 Dog Licenses (\$12,275)
Pet License Late Fees (\$1,607)

A rabies clinic was held in April. 66 pets received updated rabies vaccinations.

Dept. of Public Safety - Commissioner Edward F. Borden, Jr.

Community Development	Zoning Board	Specific Violation #	Description
<ul style="list-style-type: none"> 718 Permits issues 43 Permit updates 3 New houses 40 Additions 42 Certificates of Occupancy 424 Certificates of Approval 66 Sidewalk Permits 50 Fence Permits 201 Zoning Permits 	<ul style="list-style-type: none"> 32 Variances 	PMO 87	All property maintenance violations
	<p style="text-align: center;">Fees & Permits</p> <ul style="list-style-type: none"> 27 Business Sign Applications 20 Outdoor Eating Facility Permits 12 Outdoor Merchandise Display 10 Outdoor Graphic Display Permits 	Unapproved Sign 8	All types of unapproved signs
	<p style="text-align: center;">Property Maintenance</p> <p>In 2010 331 complaints were received. Of those 276 required some type of action including phone calls and site visits. 47 notices were sent based on the complaints resulting in most complaints being corrected with 5 summons being issued.</p>	Sign Maintenance 2	Structural Problems
<p style="text-align: center;">Planning Board</p> <ul style="list-style-type: none"> 43 HPC applications 1 Subdivisions 4 Site Plan 		Signs: Realtor, Contractor 23	Signs in curb strip/open house
		Sidewalk Complaints 34	All sidewalk issues
		Vehicle Storage 6	Junk Cars/parking on grass
		OEFP 5	Issues with Outdoor Eating Facility
		Trash 4	All trash issues
		Storm water 2	All storm water issues
		Fence 11	No permit/maintenance
		Zoning Violation 112	Miscellaneous
		Temp Interior Ads 12	Signs inside business window
		OGMD 5	All issues associated with Outdoor Merchandise Displays
	Shed without Permit 3	Sheds	
	Pool/fence 2	Fences around pools	
	OGDP 15	All issues associated with outdoor Graphic Displays	

Fire & Ambulance

- 445 total fire emergency calls
- 42 active volunteer firefighters with 3 new members in 2010
- 1 new associate member
- 1,062 ambulance calls

All of the Fire Officers and several firefighters completed Officer I and Officer II training courses at the Camden County Fire Academy, successfully obtaining Officer I and II certification from the State of NJ Div. of Fire Safety.

All Fire Officers and several firefighters

completed Intermediate Incident Command System I-300 certification from Camden County Fire Academy and obtained Level II Incident Management Certification from the St of NJ Div of Fire Safety.

2010 saw the continuation of the Knox Box key entry system in the business district in order to be able to provide immediate access during emergencies.

Volunteers participated in many community events such as Fire Prevention Night, School Education Drills, School Lockdown and Evacuation Drills, Memorial Day, Independence Day, Halloween Parades, and fireworks for the 4th of July and First Night Celebrations.

Municipal Court

There were approximately 29 sessions of court held in 2010.

6463 tickets were processed through the court office.

In 2010 a shared services study was completed reviewing a shared court with Audubon, Haddon Township and Haddonfield. As a result of this study an agreement was reached to move the Haddonfield court over to Audubon, saving approximately \$60,000 per year. The initial arrangement is for three years with the option to withdraw after the first year.

Police

The department responded to over 19,751 calls for service. This is over 54 assignments per 24 hours.

- 1174 Moving violations
- 5038 Parking violations
 - 2523 from Patrol
 - 2515 from PEO
- 1912 Car stops
 - 324 Accident reports
 - 724 Major Incident Reports
- 1618 School property checks
- 1792 Property/Area checks

Auxiliary Police donated 1230 hours in 2010. They assisted with a variety of organizational runs, 4 parades, graduation, 4 Fri. night concerts, Fall Festival, Craft Fair & patrols for 5 nights of Candlelight Shopping. They also acted as bailiff for the municipal court throughout the year

Emergency Management

Highlights include:

Successful application for FEMA reimbursement for Dec 2009 and Feb 2010 storms.

Assisted in review of fire evacuation procedures in each school.

Oversaw simultaneous emergency evacuation of four public schools.

Distributed new School Security Drill Law to the schools and agencies, hosting a presentation on the new Three-Tier Lock-down Procedure.

Reviewed Code Blue, Warming Center and Cooling Center requirements with various officials.

Met with Haddonfield Home regarding updates to fire safety and evacuation policies and procedures; toured the primary evacuation shelter with the Home's director.

Dept. of Public Works & Recreation - Commissioner Letitia G. Colombi

Public Works

Streets & Roads—

25 Traffic control signs replaced, repaired or relocated.

100 Street signs refurbished, replaced or relocated.

313.5 tons of hot and cold patch used to repair 363 potholes.

11600 cubic yards of leaves were picked up in 6 sweeps through the town for Fall leaf pickup.

The entire town was swept two times with the street sweeper.

The downtown business district is blown and swept monthly beginning mid May through mid October.

Trash & Recycling—

5,159.12 tons (approximately) Trash

1701.97 tons Recycling (glass, paper, and cans only)

Trees—

16 trees were removed by outside vendors.

115 trees were planted by an outside vendor.

Services performed by the in-house tree crew:

20 root jobs

168 stumps ground

146 take downs

Trimming of trees was conducted at 90 Properties many of which included multiple trees per property.

Misc.—

54 Road Opening Permits reviewed and approved.

Special Projects—

1. Crows Wood Softball Field— PW personnel continue to work with School Board Grounds personnel to improve the new softball field. This is a shared service project.

2. Tennis Courts—PW personnel cleared and planted new ground cover on the hillside overlooking the tennis courts by the sidewalk and stairs in an effort to beautify and better maintain the hillside. Over 100 plants and mulch were placed on the hillside after clearing to stabilize the ground.

3. Implementation of Street Sign Replacement program—Per Fed. Gov. DOH, all street signs must be retro-reflective by 2012. In 2010 we continued our replacement program. At this time, all street signs intersecting county roads within the Borough have been replaced.

4. Private Trash Hauling—The Borough went out to bid for privatized of trash services. The results indicated that switching to Casworth Enterprises and reducing the PW department workforce by 4 full time workers and all other expenses related to trash services, would result in a savings of approximately \$800,000 over 5 years.

Recreation

Summer recreation programs were provided in the following areas:

75 children participated in Tot-lots—age 5 and up at 3 locations

45 children participate in Art— age 9-14

300 kids participated at Playgrounds— ages 6-11 at 3 locations

50 kids participated at the Supervision at Crows Woods— grades 3-8

Sports clinics were also provided in the following areas:

Baseball 50 children Karate 60 children

Lacrosse 20 children Soccer 35 children
Tennis—Little Tykes 25 children
Beginners 25 children Advanced 15 Children
Track and Field 20 children

Adults were also offered opportunities in a the use of a Fitness Room and a Tennis Clinic. Over 30 adults participated in these activities

Senior Citizen Center

Many programs were offered again in 2010, both at the Mabel Kay House and in the Community Room at Tarditi Commons, including Senior Boot Camp, Lite Aero-

bics, Line Dancing, Art Workshops, Bride/Card and Bingo.

Other activities included the start of summer and end of summer picnics and the Christmas party. We give special thanks to PJ Whelihans for providing all of the food for the annual St. Patrick's Day dinner and the Thanksgiving dinner. Thanks is also given to the HS Lions Club for the Senior Valentine's Dance at Tatem School.

All monthly activities can be located in the town calendar.

Water Department

Replaced 39 water services

Repaired 12 water main breaks

Replaced 5 & repaired 4 fire hydrants/ valves

Pumped 376,120,163 gals. of potable water from Haddonfield sources.

Pumped 204,598,000 gals. of NJA water.

Injected 1,198 lbs of 100% chlorine gas into the finished water supply.

Well meters & Plant total flow meter were calibrated or repaired/exchanged

Flow tested 34 fire hydrants

Installed & removed approx 127 garden meters

Replaced one Variable Speed Drive at Centre St Water Plant

Painted piping at Wells 5, 1B, Centre St, filters exterior arched windows repaired & painted doors on out buildings diesel generator tank.

Sewer Department

Replaced/repaired 19 sewer laterals

Repaired 3 sewer main

Answered 471 sewer calls

Cleared 36 sewer main blockages

Replaced/repaired 7 storm inlets & 2 storm sewer mains

Repaired 4 manholes

Answered or acknowledged 1083 pumping station alarms.

Permanently repaired 100 utility st patch locations & concrete curb / sidewalk, etc.

Fulfilled 1,300 mark-out requests

Checked & repaired as needed all sewer vents on KHE & Haddon Ave business district.

Preventative maintenance was done at 20 problem areas quarterly.

<p>Services with which Request for Proposals were received during 2010—</p> <ol style="list-style-type: none"> 1. Labor Attorney 2. Communications Contract 3. Banking Services 4. Engineering Services 5. Redevelopment Planner 	<p><u>Interlocal Agreements for 2010—</u></p> <ol style="list-style-type: none"> 1. Snowplowing and ice control resources with Camden County 2. Municipal Alliance Coordinator with Board of Education <p><u>Shared Service Agreements for 2010—</u></p> <ol style="list-style-type: none"> 1. Court Services with Borough of Audubon 2. Public archives & records infrastructure support with Camden County 3. Construction management of the Potter/Ellis St. Project with Camden County 																
<p>Services & equipment bid in 2010—</p> <ol style="list-style-type: none"> 1. Emergency Sewer Main Repairs 2. Emergency Water Main Repairs 3. Water & Sewer Lateral Work 4. Solid Waste & Recyclable Material Collection 5. Rearloader Refuse Truck 6. Automated Refuse Truck 7. Tree Inventory 8. Asphalt Street Patching and Misc. Concrete Replacement 	<p>Participated with Camden County in the South Jersey Power Cooperative Board for a savings on electric energy for five of our main accounts.</p> <hr/> <p>Grants Received in 2010:</p> <table border="0"> <tr> <td>1. Municipal Alliance</td> <td>\$ 14,226</td> <td>5. Body Armor</td> <td>\$ 3,193</td> </tr> <tr> <td>2. Recycling Tonnage</td> <td>\$ 19,544</td> <td>6. Clean Communities</td> <td>\$19,422</td> </tr> <tr> <td>3. NJ DOT Grants</td> <td>\$195,000</td> <td>7. Alcohol Education</td> <td>\$ 254</td> </tr> <tr> <td>4. 2009 Business Stimulus Fund</td> <td>\$588,000</td> <td>8. DWI</td> <td>\$ 7,018</td> </tr> </table>	1. Municipal Alliance	\$ 14,226	5. Body Armor	\$ 3,193	2. Recycling Tonnage	\$ 19,544	6. Clean Communities	\$19,422	3. NJ DOT Grants	\$195,000	7. Alcohol Education	\$ 254	4. 2009 Business Stimulus Fund	\$588,000	8. DWI	\$ 7,018
1. Municipal Alliance	\$ 14,226	5. Body Armor	\$ 3,193														
2. Recycling Tonnage	\$ 19,544	6. Clean Communities	\$19,422														
3. NJ DOT Grants	\$195,000	7. Alcohol Education	\$ 254														
4. 2009 Business Stimulus Fund	\$588,000	8. DWI	\$ 7,018														

Review of 2010 Capital Projects

- 1. Remediation of Public Works Yard—** In early May officials became aware of a discharge of diesel fuel from the PW facility. Upon investigation it was determined that there was a leak in the fueling facility. Emergency work began immediately to remediate the problem. The leak was stopped, contaminated soils were excavated and properly disposed of at a licensed facility. A temporary groundwater recovery and treatment system was constructed. New pipes were laid connecting the fuel to the dispenser, including a leak detector system. Phase II, which determined the extent of the contamination and a plan of action for full site remediation was also completed. Phase III is the remediation of all areas outside the delineated emergency area. This, along with Phase IV-site work, will be completed in 2011.
- 2. Utility and road work on Tanner St—** A contractor was hired to complete the utility portion of the Tanner Street project. This included removal of the existing clay sanitary sewer main and replacing with modern upgraded sewer main. The four inch water main was removed and replaced with an eight inch water main. All new sewer laterals and water services were installed. The old brick and concrete storm water system was also removed. A new 48" diameter piping system was install with additional inlets. It is anticipated that this upgrade will assist in correcting the flooding problems that have occurred in this area. The road portion of the project will go out to bid and be constructed in 2011. The construction cost for the utility portion was approximately \$1,203,363.
- 3. Library Roof Repair—**This project consisted of the complete removal and replacement of the scuppers and downspouts, the repair of the soffit and fascia, the repairs of the chimneys and limited repairs of the existing roofing system. The construction costs for this project was approximately \$34,891.
- 4. Mill and Overlay of Centre Street—** Funding for this project was provided through the DOT municipal aide. Three inches of asphalt were removed and replaced on two blocks of Centre Street from Lincoln Ave to East Cottage Rd. All curbing, driveway aprons were replaced with new concrete. Handicap ramps were installed at each intersection. The construction costs for this project was approximately \$154,463.
- 5. Utility and road work on Woodland Ave—**Two contractors were hired to perform extensive work on Woodland Ave. This included a new water main, new sewer laterals and water services, installation of new stormwater piping and inlets, installation of a new sump pump collection system on portions of Woodland, new curb, new driveway aprons, a portion of new sidewalk, handicapped ramps and finally a newly paved roadway. The construction costs for this project was approximately \$1,188,002.
- 6. Lane of Acres Drainage—** This addressed long standing drainage issues on Lane of Acres. A storm sewer pipe system and inlets were added in the cul-de-sac. The existing drainage system was rehabilitated. The project was completed with the repaving of all the disturbed areas. The construction costs for this project was approximately \$152,882.