

Board of Commissioners

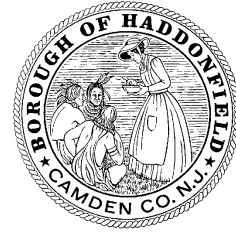
Letitia G. Colombi

Mayor

Director of Public Works Properties

Neal P. Rochford

Director of Revenue and Finance



Borough of Haddonfield

Camden County, New Jersey

Application for Driveway Permit Checklist:

All Applications for Driveway Permits **SHALL** include the following items:

- 1) A completed Application for Zoning Permit Form.
- 2) An accurate, scaled Survey of the Subject-Property depicting the proposed location of the driveway and any curb-cuts associated therewith. An accurate Survey of the Subject-Property **SHALL** include:
 - a) the date of the survey; and,
 - b) the name & seal of the surveyor who prepared the survey.
- 3) A statement indicating the total area (in square feet) of the Subject-Property which is covered by all of the existing buildings, and/or structures, and the total area (in square feet) of the Subject-Property which is proposed to be covered by the proposed driveway, or extension to an existing driveway, in addition to all of the existing buildings, and/or structures.
- 4) A statement indicating the type of paving material proposed to be used at the Subject-Property.
 - No Application for a Driveway Permit shall be approved unless **ALL** of the above items have been included at the time of submission.
 - All Complete Applications for Driveway Permits shall be approved or denied by the Zoning Officer within 10 (ten) days of submission thereof.
 - No new driveway shall be constructed within **3 (three) feet** of any side property line unless both property-owners execute cross-easements allowing each other access to the areas on each other's properties surrounding the proposed driveway.
 - No new driveway, or extension of an existing driveway, shall be approved which exceeds the maximum permitted impervious coverage for the Subject-Property.
 - No new driveway, or extension of an existing driveway, consisting of loose stone shall be approved unless the Subject-Property submits a plan for retaining the loose stone on the Subject-Property **AND** the plan has received prior approval from the Borough Engineer.