



# BOROUGH OF HADDONFIELD

Camden County, New Jersey

July 28, 2010

2010-06

## AN ORDINANCE AMENDING THE CODE OF THE BOROUGH OF HADDONFIELD, COUNTY OF CAMDEN, STATE OF NEW JERSEY, CHAPTER 29 ENTITLED FIRE DEPARTMENT

**BE IT ORDAINED BY** the Board of Commissioners of the Borough of Haddonfield, County of Camden, State of New Jersey, as follows:

### SECTION I:

The code of the Borough of Haddonfield, County of Camden, State of New Jersey, Chapter 29 entitled "Fire Department" is hereby amended as follows:

#### §29-1. Haddon Fire Company No. 1

This Chapter ratifies the creation of the Fire Department of the Borough of Haddonfield which is to be referred to as Haddon Fire Company No. 1, which has and shall provide to the citizens of the Haddonfield Borough an efficient and timely emergency response to fire and other hazardous situations with the purpose of preservation of life, property and the environment. Haddon Fire Company No. 1 is herein referred to as the "Fire Department."

#### §29-2. Mission Statement

The mission of Haddon Fire Company No. 1 is to:

- A. Provide an efficient and timely response to fire(s) and other hazardous situations.
- B. Provide public education and awareness about fire safety and related hazards.
- C. Provide emergency and non-emergency support services to our community and other public safety agencies.
- D. Provide their members with continuous training and education.
- E. Provide a safe and healthy environment for their members.

Haddon Fire Company No. 1 takes great pride in its history and anticipates a progressive future while constantly striving to improve the quality of services provided.

#### §29-3. Appropriate Authority

The Director of Public Safety of the Borough of Haddonfield is designated as the Appropriate Authority of the Fire Department, and shall be responsible for the overall performance of the Fire Department.

#### §29-4. Fire Chief

There shall be one (1) Fire Chief in the Fire Department. The Fire Chief shall be the highest ranking fire fighter uniformed officer in the Fire Department and shall be directly responsible to and report to the Appropriate Authority. The Fire Chief is responsible for the day-to-day operations of the Fire Department, and shall exercise general authority and control over all Fire Department personnel, apparatus, equipment and the Fire Station located at 15 N. Haddon Avenue, Haddonfield, New Jersey. The Fire Chief shall be in command of all fires and other related emergencies. In the absence of the Fire Chief at a fire or emergency the next highest Fire Department uniformed fire fighter in accordance with the Fire Department's "Chain of Command" shall be in command at such fire or emergency.

#### §29-5. Appointment of Acting Fire Chief

In the event the Fire Chief is unable to perform his/her duties and obligations for any reason, then in such event the Director of Public Safety as Appropriate Authority may designate an Acting Fire Chief. The Acting Fire Chief must be appointed from that group



## BOROUGH OF HADDONFIELD

Camden County, New Jersey

**July 28, 2010**

of individuals who hold the next ranked uniform officer title. The Acting Fire Chief may serve in such title during that period of time that the Fire Chief is unable to perform his/her duties and obligations, or until a new permanent Fire Chief is appointed.

### §29-6. Other Uniform Officers

The Fire Department in its discretion may create one or more of the following fire fighter uniformed officers, as the need requires, and the chain of command and authority is as follows in descending order.

- A. Assistant Fire Chief
- B. Captains
- C. Lieutenants

### §29-7. Qualifications

No person shall hereafter become a member of the Haddon Fire Company No. 1 or any unit thereof unless he is above the age of 18; a citizen of the United States, nor unless deemed physically fit to perform the duties of a fire fighter as evidenced by a certificate to that effect completed by a licensed physician of the State of New Jersey, after physical examination made to determine such fitness. The further requirements for membership and for office in the Fire Department shall be those set forth in the amended Charter, Constitution, Bylaws, Rules and Regulations of the Company. Final acceptance shall be by resolution of the Board of Commissioners following receipt of a recommendation by the Fire Chief which includes certification that the applicant meets all membership requirements.

### §29-8. Badges, Uniforms and Equipment.

After being entered on the roll of the Company, in the manner prescribed by its amended Charter, Constitution and Bylaws, each member shall be given a badge, uniforms and equipment by the Company, which shall only be worn and used when serving as a representative of the Company. The badge and all issued equipment shall be delivered and surrendered to the Chief Officer of the Fire Company, at any time, upon the demand of the Chief Officer or whenever the member shall be under charges or convicted of charges involving moral turpitude or neglect of duty, or whenever the member ceases from any cause to be an active fire fighter.

### §29-9. Expectations regarding performance of duty.

Active Fire Fighters shall comply with the minimum participation requirements established by the Fire Department for fire call responses, training and Fire Department activities, in order to maintain active Fire Fighter status. Such activities shall be composed of actual attendance at fire calls, community events, training, and Company meetings. A record of such attendance shall be kept by the Chief of the Fire Company and reported annually to the Board of Commissioners.

### §29-10. Employees of the Fire Department.

Upon recommendation of the Director of Public Safety, the Commissioners of the Borough of Haddonfield may employ and assign to the Fire Department employees as the need requires. Such employees include but are not limited to Medical Technicians, administrative assistants, station attendants, clerks, secretaries, dispatchers, etc.

### §29-11. Discipline of Volunteer Members.

A Volunteer Member of the Fire Department may be subjected to discipline for negligence, wrongdoing, and for conduct unbecoming such volunteer member. Disciplinary actions against a volunteer member shall be brought and conducted in accordance with the Constitution, By-laws, rules, and regulations of the Fire Department consistent with Federal, State and Local Laws.



## **BOROUGH OF HADDONFIELD**

**Camden County, New Jersey**

**July 28, 2010**

### §29-12. Mutual Aid and Reciprocity With Other Communities.

The Borough of Haddonfield has agreed to the Mutual Aid Operation Plan established by Haddon Fire Company No. 1 consistent with the recommendations of the Camden County Fire Chiefs and Officers Association, which may be amended from time to time as needed. The Fire Department may terminate or modify their participation in such Mutual Aid Operation Plan at anytime as needed.

### §29-13. Fire Chief's Annual Report.

The Fire Chief shall submit to the governing body of the Borough of Haddonfield an annual report. The annual report shall be in summary form and contain the services rendered, services received, comments, recommendations and such other information regarding Fire Department operations as the Fire Chief deems appropriate. The Fire Chief shall submit such report as soon as practicable after close of operations of the preceding year.

### §29-14. Financial Reports

Not later than April 1, 2010 each year the Fire Chief shall submit to the governing body of the Borough of Haddonfield financial statements in acceptable form, reviewed by a Certified Public Accountant, identifying the funds received and expenditures made, as well as the balance sheet, for and during the preceding calendar year, for Haddon Fire Company No. 1.

### §29-15. Federal, State and Local Laws.

This Chapter shall be implemented and construed consistent with all Federal, State and Local Laws, and any provision herein inconsistent with such Laws shall be deemed void and of no legal effect.

## **SECTION II:**

This Ordinance repeals §29-1, §29-2 and §29-3 of Chapter 29, Entitled "Fire Department," of the Code of the Borough of Haddonfield, in that those sections have been repeated in this Ordinance. Any other Ordinance provision inconsistent with this Ordinance is hereby repealed.

## **SECTION III:**

In the event a Court of Competent Jurisdiction declares any provision of this Ordinance unconstitutional or otherwise void, the remainder of this Ordinance shall remain in effect.

## **SECTION IV:**

This ordinance shall be in effect upon passage and publication according to law.

First Reading – June 22, 2010

Second Reading – July 27, 2010

I HEREBY CERTIFY THAT THE FOREGOING IS A TRUE, ACCURATE, AND COMPLETE COPY OF THE ORDINANCE ADOPTED BY THE BOARD OF COMMISSIONER, BOROUGH OF HADDONFIELD, COUNTY OF CAMDEN, STATE OF NEW JERSEY, AT THEIR REGULARLY SCHEDULED MEETING ON JULY 27, 2010.

---

Deanna Bennett, Borough Clerk