

*Date*

*Owner's Name*  
*Mailing Address*  
*City, State Zip*

*Property Location*

*Block:*                      *Lot:*                      *Qual:*

Dear Property Owner:

The Borough of Haddonfield, in response to the order of the Camden County Board of Taxation, is conducting a reassessment of all real property located within the Borough. The reassessment has been approved by the Director, Division of Taxation for the State of New Jersey and the Camden County Board of Taxation.

The purpose of the reassessment program is to insure an equitable distribution of property taxes. New Jersey Real Estate Taxation Law mandates that all real property be assessed at 100% of market value and there must be equalization among assessments. A market value will be established for each property within the Borough using comparable sales data. The last revaluation was implemented in 1995. This reassessment must be completed in time to be implemented in 2008.

Property inspections will be performed between November 2006 and August 2007. A trained property inspector will make a minimum of three (3) attempts to inspect the interior and exterior of your property. Your cooperation in permitting an interior inspection at the time of the inspector's unannounced visit is greatly appreciated. The inspection will only take a short time. The inspector's purpose is to gather specific real estate data which will be used in the valuation process. The inspector will have a photo identification badge, an official letter signed by the Borough Administrator and Tax Assessor, and be registered with the Haddonfield Borough Police. A person of legal age must be present during the interior inspection. The inspector will request that you acknowledge the inspection by signing the field note form. This procedure is only to verify that an inspection has been made.

The inspector will make at least three attempts to gain entry to your property, including at least one early evening and one weekend attempt. On the final visit the inspector will leave a card to call the Tax Assessor's office to schedule a mutually convenient time to perform the interior inspection. **Inspections will not be scheduled prior to you receiving this card.** If no interior inspection is obtained after three (3) attempts, or if the owner or occupant refuses access, information about your property will be estimated. An accurate description of your property is the first step in placing an accurate assessment on your property. If the property is tenant occupied, please make them aware of the inspection, and request that they cooperate in the process.

Upon completion of the reassessment program, you will be notified by mail of your new assessed value. At that time, you will be given an opportunity to meet with one of our representatives to discuss the assessment if you so desire.

Enclosed is a Question and Answer brochure which we hope will help answer some of the most frequently asked questions. I thank you for your courtesy and cooperation during this reassessment program.

Very truly yours,

Thomas J. Colavecchio, CTA  
Tax Assessor